



CAPGEMINI TECHNOLOGY SERVICES INDIA LIMITED

Registered Office: No. 14, Rajiv Gandhi Infotech Park, Hinjawadi Phase-III, MIDC-SEZ,
Village Man, Taluka Mulshi, Pune-411 057 Maharashtra, India
CIN: U85110PN1993PLC145950; E-mail: cgcompanysecretary.in@capgemini.com;
Website: <https://www.capgemini.com/in-en/what-we-do/group-overview/capgemini-technology-services-india-limited-formerly-known-as-igate-global-solutions-limited/>
Telephone: +91-20-66992000; Fax: +91-20-66995050

NOTICE OF POSTAL BALLOT

[Pursuant to Section 110 of the Companies Act 2013, read with the Companies
(Management and Administration) Rules, 2014]

Dear Shareholders,

NOTICE IS HEREBY GIVEN that pursuant to Section 110 and other applicable provisions, if any, of the Companies Act, 2013 (“**the Act**”) read with Rule 22 of the Companies (Management and Administration) Rules, 2014, including any statutory modification(s) or re-enactment thereof for the time being in force (the “**Rules**”) to transact the following Special Business and for seeking approval of members by way of a Postal Ballot including voting by electronic means (“e-voting”) on the following resolutions:

Item of Special Business requiring consent of Members through Postal Ballot:

Item no. 1

Approval for acquisition of shares of Altran Technologies India Private Limited from Altran Singapore Pte. Ltd.

To consider and if thought fit, to pass with or without modification(s), the following resolution as a Special Resolution:

“**RESOLVED THAT** pursuant to the provisions of Section 186 and 188 of the Companies Act, 2013 as amended from time to time, read with other applicable provisions, if any of the Companies Act, 2013 (“**the Act**”), approval of the members be and is hereby granted for the purchase by the Company of legal and beneficial ownership of 8,28,99,994 (Eight Crore Twenty Eight Lakh Ninety Nine Thousand Nine Hundred and Ninety Four) Equity Shares in its name having face value of INR 10/- each and the beneficial interest in 6 (Six) Equity Share having face value of INR 10/- each, representing 90.396% of the Share Capital of Altran Technologies India Private Limited (“**ATIPL**”) from Altran Singapore Pte. Ltd. (“**Seller**”) for INR 1673,99,97,000 (Indian Rupees One Thousand Six Hundred Seventy Three Crores Ninety Nine Lakh Ninety Seven Thousand only) at a price of INR 201.93 per Equity Share with the legal ownership of 6 (Six) Equity Shares having face value INR 10/- being transferred from the Seller to the Nominee Shareholders as defined in the Share Purchase Agreement (“**SPA**”) and as per the terms and mechanism detailed there in (“**Proposed Transaction**”).

RESOLVED FURTHER THAT the Company will purchase all shares which are in physical form on transaction date.

RESOLVED FURTHER THAT approval of the members be and is hereby granted to directors of the Company for the execution of the SPA to be entered into for the Proposed Transaction amongst, inter alia, the Company, the Seller, the Nominee Shareholders and ATIPL, as tabled before the Board, and the execution and filing of all such applications, consents, representations, forms, declarations letters, agreements, documents, writings and reportings as may be required pursuant to the SPA with the Reserve Bank of India, Registrar of Companies and any other governmental authority as may be deemed necessary and to do all such acts, deed and things for the purposes of, in connection with and pursuant to the Proposed Transaction.

RESOLVED FURTHER THAT any directors of the Company, Mr. Sujit Sircar, Chief Financial Officer, Mr. Uma Chandra Sekhar Bondada, Vice President and Ms. Armin Billimoria, Company Secretary of the

Company be and are hereby severally authorized to sign and execute the SPA, share transfer form, endorsement of share certificate, form FC-TRS, consents, forms, declarations, letters, representations, replies, filings, writings, deeds, documents, and any other documents in connection with the Proposed Transaction on behalf of the Company, file forms with any governmental authority including the Reserve Bank of India and the Registrar of Companies and do all such acts, deeds, matters and things that may be necessary, proper, expedient for the purpose of giving effects to the aforesaid resolution.”

Item no. 2

Approval for acquisition of shares of Altran Technologies India Private Limited from Capgemini SE

To consider and if thought fit, to pass with or without modification(s), the following resolution as a Special Resolution:

“**RESOLVED THAT** pursuant to the provisions of Section 186, 188 of the Companies Act, 2013 as amended from time to time, read with other applicable provisions, if any of the Companies Act, 2013 (“**the Act**”), approval of the members be and is hereby granted for the purchase by the Company of 88,07,801 (Eighty Eight Lakhs Seven Thousand Eight Hundred and One) Equity Shares representing 9.604% of the Share Capital and having face value of INR 10/- each of Altran Technologies India Private Limited (“**ATIPL**”) from Capgemini SE (“**Seller**”) for INR 177,85,59,256 (Indian Rupees One Hundred Seventy Seven Crores Eighty Five Lakh Fifty Nine Thousand Two Hundred Fifty Six only) at a price of INR 201.93 per Equity Share (“**Proposed Transaction**”).

RESOLVED FURTHER THAT the Company will purchase all shares which are in physical form on transaction date.

RESOLVED FURTHER THAT approval of the members be and is hereby granted to directors of the Company for the execution of the Share Purchase Agreement (“**SPA**”) to be entered into for the Proposed Transaction amongst, inter alia, the Company, the Seller and ATIPL, as tabled before the Board, and the execution and filing of all such applications, consents, representations, forms, declarations letters, agreements, documents, writings and reportings as may be required pursuant to the SPA with the Reserve Bank of India, Registrar of Companies and any other governmental authority as may be deemed necessary and to do all such acts, deed and things for the purposes of, in connection with and pursuant to the Proposed Transaction.

RESOLVED FURTHER THAT any directors of the Company, Mr. Sujit Sircar, Chief Financial Officer, Mr. Uma Chandra Sekhar Bondada, Vice President and Ms. Armin Billimoria, Company Secretary of the Company be and are hereby severally authorized to sign and execute the SPA, share transfer form, endorsement of share certificate, form FC-TRS, consents, forms, declarations, letters, representations, replies, filings, writings, deeds, documents, and any other documents in connection with the Proposed Transaction on behalf of the Company, file forms with any governmental authority including the Reserve Bank of India and the Registrar of Companies and do all such acts, deeds, matters and things that may be necessary, proper, expedient for the purpose of giving effects to the aforesaid resolution.”

By order of the Board of Directors
For Capgemini Technology Services India Limited

Armin Billimoria
Company Secretary

Place: Mumbai
Date: 26 April 2023

Registered Office:
Plot No.14, Rajiv Gandhi Infotech Park,
Hinjewadi Phase-III, MIDC-SEZ,
Village Man, Taluka Mulshi Pune 411057

NOTES:

1. Pursuant to Section 102 of the Act, the Explanatory Statement setting out material facts and reasons for the proposed Special Business is annexed.
2. The Notice of the Postal Ballot along with the Postal Ballot Form will be sent to all the members, whose names appear in the Register of Members as on Friday, 21 April 2023 i.e. cut off date. The Members who have registered their e-mail IDs for receipt of documents in electronic mode, will be sent the postal ballot notice along with the form by e-mail and those Members whose email ids are not registered with the Company, will be sent the postal ballot along with the form by Registered AD/speed post. Voting rights shall be reckoned on the basis of paid-up value of the shares registered in the names of the Members as on Friday, 21 April 2023.
3. You are requested to read carefully the instructions printed on the Postal Ballot Form before exercising the vote and return the said form duly completed and signed so as to reach the Scrutinizer on or before 5 p.m. on Saturday, 03 June 2023. The envelope may also be deposited personally at the address given thereon. Consent received thereafter shall be treated as if the reply from the Member has not been received. Also, no other Form or Photocopy thereof is permitted.
4. Resolutions passed by the Members through Postal Ballot are deemed to have been passed as if they have been passed at a General Meeting of the Members.
5. The Resolution, if passed by requisite majority, will be deemed to be passed on the last date specified for receipt of duly completed Postal Ballot Form or e-voting i.e. Saturday, 03 June 2023.
6. All the documents referred to in the Explanatory Statement will be available for inspection at the Registered Office of the Company between 10.00 a.m. to 5.00 p.m. Monday to Friday except for any intervening public holiday.
7. This Notice is also hosted on the website of the Company and will remain on the website <https://www.capgemini.com/in-en/what-we-do/group-overview/capgemini-technology-services-india-limited-formerly-known-as-igate-global-solutions-limited/> and KFin's e-voting website: <https://evoting.kfintech.com> till the last date specified for remote e-voting/till the date for receipt of the postal ballot forms from the Members.
8. The Company has appointed Mr. Shailesh Indapurkar of Shailesh Indapurkar & Associates, Company Secretaries having office address at Radha Ramkrishna Society, Flat No. 5, 1st Floor, 1626, Sadashiv Peth, Gopal Gayan Samaj Road, Pune 411 030, as the Scrutinizer for conducting the Postal Ballot voting process in accordance with the Act in a fair and transparent manner.
9. The Members may contact Mr. Anand K, Manager, Kfin Technologies Limited (formerly known as Kfin Technologies Private Limited) at einward.ris@kfintech.com to address the grievances connected with respect to e-voting for postal ballot.
10. Process and manner for members opting for voting through Postal Ballot:

A Member desirous of exercising his/her vote by Postal Ballot may complete the Postal Ballot Form (no other form or photocopy thereof is permitted) and send it through Business Reply Envelope enclosed with the notice or to the Scrutinizer, Mr. Shailesh Indapurkar of Shailesh Indapurkar & Associates, Company Secretaries having office address at Radha Ramkrishna Society, Flat No. 5, 1st Floor, 1626, Sadashiv Peth, Gopal Gayan Samaj Road, Pune 411 030 so as to reach on or before 5 p.m. on Saturday, 03 June 2023. The envelope may also be deposited personally at the address given thereon.

- i. The Postal Ballot Form should be completed and signed by the Member (as per the specimen signature registered with the Company). In case of joint holding, the Postal Ballot Form should be completed and signed by the first named Member and in his/her absence by the next named Member. In case, if the Postal Ballot Form is signed through a delegate, a copy of power of attorney attested by the Member should be annexed to the Ballot.

- ii. The consent must be accorded by recording the assent in the Column “FOR” and dissent in the Column “AGAINST” by placing a tick (✓) mark in the appropriate column.
- iii. There will be only one Postal Ballot Form for each Folio irrespective of the number of joint Member(s).
- iv. In case of shares held by companies, trusts, societies etc., the duly completed Postal Ballot Form should be accompanied by a certified true copy of the Board Resolution/Authority Letter authorising the signatory to sign the said Form.
- v. A Member can request for duplicate Postal Ballot Form by sending an email to the Company on cgcompanysecretary.in@capgemini.com or the form may also be downloaded from the website of the Company i.e. <https://www.capgemini.com/in-en/what-we-do/group-overview/capgemini-technology-services-india-limited-formerly-known-as-igate-global-solutions-limited/>. However, the duly completed duplicate Postal Ballot Form should reach the Scrutinizer not later than the last date of receipt of Postal Ballot Form i.e., before 5 p.m. on Saturday, 03 June 2023.
- vi. Member(s) are requested not to send any other paper along with the Postal Ballot Form, any extraneous paper found in such envelope would be destroyed by the Scrutinizer.
- vii. Kindly the Members can opt for only one mode of voting, i.e., either by physical ballot or evoting. In case Members cast their votes through both the modes, votes cast through evoting shall be treated as valid and votes cast through physical Postal Ballot Form will be treated as invalid.
- viii. Incomplete, unsigned or incorrect Postal Ballot Forms will be rejected.
- ix. Member(s) cannot appoint a proxy to exercise their voting powers through Postal Ballot.

11. General Information:

- i. The voting period commences from 9 a.m. (IST) on Friday, 05 May 2023 and ends at 5 p.m. (IST) on Saturday, 03 June 2023. During this period, the Members of the Company, holding shares as on the cut-off date of Friday, 21 April 2023 may cast their vote. Once the vote on a resolution is cast by the member, the member shall not be allowed to change it subsequently. Voting shall not be allowed beyond the aforementioned date and time.
 - ii. Ms. Armin Billimoria, Company Secretary, email id cgcompanysecretary.in@capgemini.com is responsible to address the grievances connected with Postal Ballot.
 - iii. The Scrutinizer shall unlock the votes in the presence of at least two (2) witnesses, not in the employment of the Company and make a Scrutinizer's Report of the votes cast in favour or against, if any, forthwith to the Chairman of the Company.
12. The Scrutinizer will submit his report to the Chairman of the Company, or any person duly authorized by him after completion of the scrutiny of votes cast. The Chairman or any Director or any other person authorized by the Chairman shall declare the results of the Postal Ballot as per the statutory timelines. The results along with the Scrutinizer's report will also be posted on websites of the Company i.e., <https://www.capgemini.com/in-en/what-we-do/group-overview/capgemini-technology-services-india-limited-formerly-known-as-igate-global-solutions-limited/>. The Resolutions will be taken as passed if the results of the Postal Ballot through e-voting/post indicate that the requisite majority of the Members had assented to the Resolutions. The Scrutinizer's decision on the validity of the Postal Ballot shall be final. As indicated earlier, the results will be published on the notice board at the registered office of the Company and the website of the Company.

13. Instructions for e-voting are provided separately and annexed to this Notice.

EXPLANATORY STATEMENT PURSUANT TO SECTION 102(1) OF THE COMPANIES ACT, 2013 FORMING PART OF THE NOTICE

Item No. 1

Pursuant to the provisions of Section 186 of the Companies Act, 2013, aggregate of all investments, loans, advances, guarantees and securities should not exceed 60% of paid-up share capital, free reserves and securities premium account or 100% of free reserves and securities premium account, whichever is more unless it is approved by the members by way of passing a Special Resolution.

Further, pursuant to provisions of Section 188(1) of the Companies Act, 2013 read with the Companies (Meeting of Board and its Powers) Rules, 2014, related party transactions as mentioned in clause (a) to (g) of the said section require a company to obtain prior approval of the Board of directors and subsequently the members of the Company in case the value of the transactions with a related party exceeds the stipulated thresholds prescribed in Rule 15(3) of the said Rules.

The Board of Directors have in their meeting held on 26 April 2023, approved purchasing 8,29,00,000 (Eight Crore Twenty Nine Lakh) Equity Shares representing 90.396% of the Share Capital of Altran Technologies India Private Limited (“AT IPL”) in its name and through the Nominee Shareholders, related party of the Company from Altran Singapore Pte. Ltd., also a related party of the Company, on an arm’s length basis with a view to increase the value of the Company by taking over the going-concern business of AT IPL. Since the acquisition of shares of AT IPL, which is itself a related party, is from a related party of the Company i.e. Altran Singapore Pte. Ltd., and exceeds the limits prescribed under section 186 and 188 of the Companies Act, 2013, approval of members of the Company will be required.

The particulars of the Related Party Transaction, which are required to be stated in the Explanatory Statement, as per Rule 15(3) of the Companies (Meetings of Board and its Powers) Rules, 2014 are as follows:

Sr. No	Particulars	
1	Name of the related party	Altran Technologies India Private Limited and Altran Singapore Pte. Ltd.,
2	Name of the director or key managerial personnel who is related, if any	Mr. Sujit Sir car is Key Managerial Personnel in Capgemini Technology Services India Limited (CTSIL) and a Director in Altran Technologies India Private Limited (AT IPL)
3	Nature of relationship	Associate Companies
4	Nature, material terms and monetary value of the contract or arrangement	Entering into a Share Purchase Agreement for acquiring shares by the Company of Altran Technologies India Private Limited from Altran Singapore Pte. Ltd. for an aggregate consideration of INR 1673,99,97,000 (Indian Rupees One Thousand Six Hundred Seventy Three Crores Ninety Nine Lakh Ninety Seven Thousand only) at a price of INR 201.93 per Equity Share.

None of the Directors or key managerial personnel of the Company or their relatives, are, in any way concerned or interested, financially or otherwise, in the proposed resolution.

The Board has sought the approval of the Members of the Company through Postal Ballot to give effect to the resolution Item 1 as set out in the notice.

Item No. 2

Pursuant to the provisions of Section 186 of the Companies Act, 2013, aggregate of all investments, loans, advances, guarantees and securities should not exceed 60% of paid-up share capital, free reserves and securities premium account or 100% of free reserves and securities premium account, whichever is more unless it is approved by the members by way of passing a special resolution.

Further, pursuant to provisions of Section 188(1) of the Companies Act, 2013 read with the Companies (Meeting of Board and its Powers) Rules, 2014, the related party transactions as mentioned in clause (a) to (g) of the said section requires a company to obtain prior approval of the Board of directors and subsequently the members of the Company in case the value of the transactions with a related party exceeds the stipulated thresholds prescribed in Rule 15(3) of the said Rules.

The Board of Directors have in their meeting held on 26 April 2023 approved purchasing 88,07,801 (Eighty Eight Lakhs Seven Thousand Eight Hundred and One) Equity Shares representing 9.604% of the Share Capital of Altran Technologies India Private Limited (“ATIPL”), related party of the Company, from Capgemini SE, also a related party of the Company, on an arm’s length basis with a view to increase the value of the Company by taking over the going-concern business of ATIPL. Since the acquisition of shares of ATIPL, which is itself a related party, is from a related party of the Company i.e. Capgemini SE and exceeds the limits prescribed under section 186 and 188 of the Companies Act, 2013, approval of members of the Company will be required.

The particulars of the Related Party Transaction, which are required to be stated in the Explanatory Statement, as per Rule 15(3) of the Companies (Meetings of Board and its Powers) Rules, 2014 are as follows:

Sr. No	Particulars	
1	Name of the related party	Altran Technologies India Private Limited and Capgemini SE
2	Name of the director or key managerial personnel who is related, if any	Mr. Sujit Sir car is Key Managerial Personnel in Capgemini Technology Services India Limited (CTSIL) and a Director in Altran Technologies India Private Limited (ATIPL)
3	Nature of relationship	Associate Companies
4	Nature, material terms and monetary value of the contract or arrangement	Entering into a Share Purchase Agreement for acquiring shares by the Company of Altran Technologies India Private Limited from Capgemini SE for an aggregate consideration of for INR 177,85,59,256 (Indian Rupees One Hundred Seventy Seven Crores Eighty Five Lakh Fifty Nine Thousand Two Hundred Fifty Six only) at a price of INR 201.93 per Equity Share.

None of the Directors or key managerial personnel of the Company or their relatives, are, in any way concerned or interested, financially or otherwise, in the proposed resolution.

The Board has sought the approval of the Members of the Company through Postal Ballot to give effect to the resolution Item 2 as set out in the notice.

By order of the Board of Directors
For Capgemini Technology Services India Limited

Armin Billimoria
Company Secretary

Place: Mumbai
Date: 26 April 2023

Registered Office:
Plot No.14, Rajiv Gandhi Infotech Park,
Hinjewadi Phase-III, MIDC-SEZ,
Village Man, Taluka Mulshi Pune 411057



CAPGEMINI TECHNOLOGY SERVICES INDIA LIMITED

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CIN: U85110PN1993PLC145950; E-mail: cgcompanysecretary.in@capgemini.com
Website: <https://www.capgemini.com/in-en/what-we-do/group-overview/capgemini-technology-services-india-limited-formerly-known-as-igate-global-solutions-limited/>
Telephone: +91-20-66992000; Fax: +91-20-66995050

ELECTRONIC VOTING PARTICULARS

EVEN (E-Voting Event Number)	USER ID	PASSWORD / PIN

NOTES/INSTRUCTIONS FOR VOTING THROUGH ELECTRONIC MEANS

The instructions for e-voting are as follows:

- I. In the case of individual shareholders holding securities in demat mode as on the cut-off date may follow the steps mentioned below under “Login method for remote e-Voting” (Step 1).
- II. In the case of individual shareholders holding securities in physical mode as of the cut-off date may follow the steps mentioned below under “Login method for remote e-Voting” (Step 2).
- III. The details of the process and manner for remote e-Voting are explained herein below:
 - Step 1: Access to Depositories e-Voting system in case of individual shareholders holding shares in demat mode.
 - Step 2: Access to KFIN Tech e-Voting system in case of shareholders holding shares in physical and non-individual shareholders in demat mode.

Details on Step 1 are mentioned below:

Login method for remote e-Voting for individual shareholders holding securities in demat mode:

Type of shareholders	Login Method
Individual Shareholders holding securities in demat mode with NSDL	<ol style="list-style-type: none"> 1. User already registered for IDeAS facility: <ol style="list-style-type: none"> I. Visit URL: https://eservices.nsdl.com II. Click on the “Beneficial Owner” icon under “Login” under ‘IDeAS’ section. III. On the new page, enter User ID and Password. Post successful authentication, click on “Access to e-Voting” IV. Click on company name or e-Voting service provider and you will be re-directed to e-Voting service provider website for casting the vote during the remote e-Voting period. 2. User not registered for IDeAS e-Services <ol style="list-style-type: none"> I. To register click on link : https://eservices.nsdl.com II. Select “Register Online for IDeAS” or click at https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp III. Proceed with completing the required fields.

	<p>IV. Follow steps given in points 1.</p> <p>3. Alternatively by directly accessing the e-Voting website of NSDL</p> <p>I. Open URL: https://www.evoting.nsdl.com/</p> <p>II. Click on the icon “Login” which is available under ‘Shareholder/Member’ section.</p> <p>III. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number held with NSDL), Password / OTP and a Verification Code as shown on the screen.</p> <p>IV. Post successful authentication, you will be requested to select the name of the company and the e-Voting Service Provider name, i.e. KFintech.</p> <p>V. On successful selection, you will be redirected to KFintech e-Voting page for casting your vote during the remote e-Voting period.</p>
Individual Shareholders holding securities in demat mode with CDSL	<p>1. Existing user who have opted for Easi / Easiest</p> <p>I. Visit URL: https://web.cdslindia.com/myeasi/home/login or URL: www.cdslindia.com</p> <p>II. Click on New System Myeasi</p> <p>III. Login with your registered user id and password.</p> <p>IV. The user will see the e-Voting Menu. The Menu will have links of ESP i.e. KFintech e-Voting portal.</p> <p>V. Click on e-Voting service provider name to cast your vote.</p> <p>2. User not registered for Easi/Easiest</p> <p>I. Option to register is available at https://web.cdslindia.com/myeasi/Registration/EasiRegistration</p> <p>II. Proceed with completing the required fields.</p> <p>III. Follow the steps given in point 1.</p> <p>3. Alternatively, by directly accessing the e-Voting website of CDSL</p> <p>I. Visit URL: www.cdslindia.com</p> <p>II. Provide your demat Account Number and PAN No.</p> <p>III. System will authenticate user by sending OTP on registered Mobile & Email as recorded in the demat Account.</p> <p>IV. After successful authentication, user will be provided links for the respective ESP, i.e. KFIN Technologies where the e- Voting is in progress.</p>
Individual Shareholder login through their demat accounts / Website of Depository Participant	<p>I. You can also login using the login credentials of your demat account through your DP registered with NSDL /CDSL for e-Voting facility.</p> <p>II. Once logged-in, you will be able to see e-Voting option. Once you click on e-Voting option, you will be redirected to NSDL / CDSL Depository site after successful authentication, wherein you can see e-Voting feature.</p> <p>III. Click on options available against company name or e-Voting service provider – Kfin Tech and you will be redirected to e-Voting website of Kfin Tech for casting your vote during the remote e-Voting period without any further authentication.</p>

Important note: Members who are unable to retrieve User ID / Password are advised to use Forgot user ID and Forgot Password option available at respective websites.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL:

Login type	Helpdesk details
Securities held with NSDL	Please contact NSDL helpdesk by sending a request at evoting@nsdl.co.in or call at toll free no.: 022 - 2499 7000 and 022 - 4886 7000
Securities held with CDSL	Please contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at 022- 23058738 or 022-23058542-43

Details on Step 2 are mentioned below:

Login method for e-Voting for shareholders other than individual shareholders holding securities in demat mode and shareholders holding securities in physical mode:

- a. Launch internet browser by typing the URL: <https://evoting.kfintech.com>
- b. Enter the login credentials, i.e., user id and password mentioned below this communication. Your Folio No / DP ID / Client ID will be your user ID.
- c. After entering the details appropriately, click on LOGIN.
- d. You will reach the password change menu, wherein you are required to change your password mandatorily. The new password shall comprise of minimum 8 characters with at least one upper case (A-Z), one lower case (a-z), one numeric value (0-9) and a special character. The system will prompt you to change your password and update any contact details like mobile, e-mail etc., on the first login. You may also enter the secret question and answer of your choice to retrieve your password if you forget it. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- e. You need to log in again with the new credentials.
- f. On successful login, the system will prompt you to select the EVENT, i.e., Capgemini Technology Services India Limited “Postal Ballot” and click on “Submit”.
- g. On the voting page, enter the number of shares as on the cut-off date, 21 April 2023, under FOR / AGAINST; alternatively, you may enter partially any number in FOR and partially in AGAINST, but the total number in FOR /AGAINST taken together should not exceed the total shareholding.
- h. Shareholders holding multiple folios / Demat accounts shall undertake the voting process separately for each folio / Demat account.
- i. Cast your vote by selecting an appropriate option and clicking on SUBMIT. A confirmation box will be displayed. Click OK to confirm; else CANCEL to modify. Once you confirm, you will not be allowed to modify your vote. During the voting period, shareholders can log in any number of times till they have voted on the resolution.
- j. Corporate/Institutional Shareholders (Corporate/FIs/FIIs/Trust/Mutual Funds/Banks etc.,) are required to e-mail scan (PDF format) of the relevant Board Resolution to the Scrutinizer at indapurkarcs@gmail.com.
- k. Once the shareholder casts a vote on the resolution, he shall not be allowed to change it subsequently.
- l. The Portal will be open for voting from 9 a.m. (IST) Friday, 05 May 2023 and ends at 5 p.m. (IST) on Saturday, 03 June 2023.
- m. In case of any queries, you may contact Kfin Technologies Limited at Tel No. 1800 309 4001 (toll-free).
- n. The voting rights of the Members shall be in proportion to their share of the paid-up equity share capital of the Company as on the Record Date, i.e. 21 April 2023.
- o. It is strongly recommended not to share your password with any other person and take utmost care to keep it confidential. Neither the Company nor the Scrutinizer will be responsible for any consequences of you having shared or disclosed the password (whether original or changed) with or to any person, including your inability to access the e-voting platform thereafter or even cast your vote.